



State of New Jersey

DEPARTMENT OF EDUCATION

Notice of Vacancy

The Commissioner of Education invites applications from qualified candidates for the following:

Reference Number: DOE-016-22

Title: Education Program Development Specialist 2

Range/Title Code: P28/70341

Salary: \$78,283.00 - \$111,555.82

Position Number: 656024

Issue Date: March 2, 2022

Closing Date: March 16, 2022

Core Hours of Operation: 7:30 a.m. – 5:30 p.m.

Location: Washington, New Jersey

Division: Division of Field Support and Services,
County Offices of Education (Warren)

Description:

Under general direction of the Executive County Superintendent of Schools, designs, produces, and delivers curricula, training, program improvement, and related education services to education agencies to ensure the achievement of mandated goals and to meet existing and emerging needs; performs mandated regulatory functions; performs work of a professional nature and generally works independently in the monitoring and evaluation of education programs in school districts statewide. Reviews and approves local educational programs; monitors school districts through the state education monitoring system, New Jersey Quality Single Accountability Continuum (NJQSAC); implements program improvement services for Local Education Agencies (LEA's) in the county; performs compliance review on behalf of other New Jersey Department of Education (Department) program offices; responds to and provides information related to educational services to constituents; performs other related duties as assigned.

Requirements:

Education: Graduation from an accredited college or university with a Master's degree in Education or related field.

Note: Graduation from an accredited college or university with a Master's degree in any field and possession of a New Jersey Teacher, Supervisor, or School Administrator certificate issued by the State Board of Examiner, other professional endorsement may be substituted for the above education.

Experience: Four (4) years of experience in education programs in a school district or other educational institution.

Open to the Following:

In accordance with the New Jersey First Act P.L. 2011 c.70, effective September 1, 2011, new public employees are required to obtain New Jersey residency within one (1) year of employment. Applicants must meet the open competitive requirements listed on the job specification on file at the Civil Service Commission. You may access the job specification through the Civil Service Commission's website <https://info.csc.state.nj.us/jobspec/70341.htm>.

Authorization to work: selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration and Customs Enforcement regulations.

Note: The State of New Jersey does not provide sponsorships for work visas.

Forward a cover letter and resume electronically to:

resume3@doe.nj.gov (include the Reference # in the subject line)

The New Jersey State Department of Education is an Equal Opportunity Employer, has an Affirmative Action Program, and will not discriminate against any person because of race, creed, religion, color, national origin/nationality, ancestry, age, sex/gender (including pregnancy), marital status/civil union partnership, familial status, affectional or sexual orientation, gender identity or expression, domestic partnership status, atypical hereditary cellular or blood trait, genetic information, disability, (including perceived disability, physical, mental, and/or intellectual disabilities), or liability for service in the Armed Forces of the United States, and is committed to Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.